

ARTISTS' SUBMISSION FORM

## *Colours of Reality*

*11th Annual Exhibition*

*Dundas Street Gallery, Edinburgh*

---

Exhibition open from Saturday 21st September – Friday 27th September, 2024, 10 am – 5.00 pm, closing early on Friday 27th at 12.00 noon. Setting up on FRIDAY 20th September. Private View: Friday 20th September, 5.30 – 7.30 pm. Collection of work 12.30 – 4.00 pm on Friday 27th.

**ESBA members\* are invited to submit paintings, prints and cards. Please complete the attached form and return it to the Exhibition Artwork Coordinator by Monday 16th September. No submission forms will be accepted after this date:**

Bill Phillips  
Mullion House  
Coupar Angus Road  
Blairgowrie  
Perthshire  
PH10 6JZ

*email:* [doctron@btinternet.com](mailto:doctron@btinternet.com)  
*telephone:* 01250 870260

---

\*Anyone who holds the RBGE Diploma in Botanical Illustration is eligible to submit work for this exhibition. At the moment, there is no ESBA membership fee.

- You are invited to submit up to **4 framed works** for exhibition, which may include 1 painting which is not for sale, NFS, and/or **1 framed print**. Maximum 4 images, at least 3 of which are original works. Images which relate to the theme of 'Colours of Reality' would be excellent.
- **Mounted Prints:** You may submit mounted, wrapped and clearly identified prints with your name and the price. You can submit duplicates, but please, no more than **8 prints** in total
- You may submit up to **4 additional original small works**, which may be practice or experimental pieces. These do not need to be mounted or framed, but should be enclosed in a clear cellophane envelope (see: <https://www.transpack.co.uk/gift-display/cellophane-bags/artwork-photo-bags>), possibly supported by a thin cardboard sheet. The price of these items should not exceed £50.
- ESBA will unwrap your paintings for you and keep the packaging. Please provide a clearly labelled supermarket bag to help us store your packaging so that we can match the packaging to the paintings when we rewrap things ready to give back to you.
- **Cards:** a maximum of 10 per design, of up to 5 designs, that is, a total of **50 cards**. Cards can be sold in packs as well as individually provided you keep within the 50 card limit. Cards up to £5.00 per card in units of 50p. To keep accounting straightforward, no quantity discounts on sales of individual cards can be offered. Please deliver your cards in a small box identified clearly with your name.

**ESBA COMMISSION:** 10% on all sales

**LABELLING:** Framed items *must* have an accompanying swing label. The label should be attached with a string which is at least 20cm long and be taped to the top centre back of the picture. The label will contain details of the title, medium, artist, and price and must clearly identify the image

as an original or as a print as a reference for hanging the exhibition. Each picture should also have a sticky label on the back with the same information, but also to include the artist's signature.

If you return your form promptly, suitable labels will be posted out to you.

**ONLINE EXHIBITION:** We are intending to have an online exhibition on the ESBA website to run in parallel with the Dundas Street Gallery exhibition and to continue for 2-3 weeks after the physical exhibition has closed. If you want to be included in the online exhibition, you will need to provide good quality scanned or photographic images of your work. Please send these to Bill Phillips *email:* [doctron@btinternet.com](mailto:doctron@btinternet.com) along with your submission form.

Images should be:

- of the painting or illustration unframed
- supplied as jpeg
- a minimum of 2500 pixels along the longest edge
- include the surname of the artist, followed by the title of the painting, all as part of the image filename e.g. phillips\_foxglove.jpg

You can add other details including the image size, medium, and whether prints or cards are available. Also a few sentences of biographical information or about the paintings. Potential customers will contact you by email.

**PAYMENT:** There is a £25 fee for submitting images, however many or few, to the exhibition and this should be paid in advance. You can make a BACS payment directly to ESBA at:

*Account name:* 'The Edinburgh Society of Botanical Artists'.

With online account checking, you may need to enter the full account name. 'ESBA' on its own might not be enough. This seems to vary from bank to bank.

*Sort code:* 80-22-60

*Account number:* 10130164

*Payment reference:* include your name in the payment reference box

Please confirm your payment by email to the ESBA Interim Treasurer:

Jeffrey Banks  
Strathview  
Station Road  
Abernethy  
Perthshire  
PH2 9JS

*email:* [jeffreybanks@btinternet.com](mailto:jeffreybanks@btinternet.com)  
*telephone:* 01738 850493

Alternatively, you can send a cheque. In whatever way you make your payment, please ensure that your name appears with your payment.

The £25 fee is needed to help defray the costs of the exhibition. There is no additional fee for the online exhibition. At the moment, there is no ESBA membership fee.

Please complete the following sections:

<i>Name:</i>
<i>Address:</i>
<i>Telephone:</i>
<i>Email:</i>

**FRAMED EXHIBITS:**

<i>Title: common name/botanical name</i>	<i>Medium</i>	<i>Price or NFS</i>	<i>Original or print*</i>
1. <i>size H: cm W: cm</i>			
2. <i>size H: cm W: cm</i>			
3. <i>size H: cm W: cm</i>			
4. <i>size H: cm W: cm</i>			

\* Only one print and/or one NFS item can be included. All items to be wired or strung ready for hanging on standard picture hooks.

**MOUNTED PRINTS:** Maximum 8 prints including duplicates, clearly labelled: artist/title/price.

<i>Title: common name/botanical name</i>	<i>Price per item</i>	<i>Quantity</i>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

**ADDITIONAL SMALL ORIGINAL WORKS:**

<i>Title: common name/botanical name</i>	<i>Medium</i>	<i>Price £50 MAX</i>
1.		
2.		
3.		
4.		

**CARDS:** Maximum 10 cards per design, up to 5 designs: 50 cards total. Multiples of 5 please, all clearly labelled with the price.

<i>Title:</i>	<i>Price per item</i>	<i>Quantity</i>
1.		
2.		
3.		
4.		
5.		

**ARTIST'S AGREEMENT TO EXHIBITION ARRANGEMENTS:** I agree to all arrangements set out in this form, including dates for submission and dates and times for delivering and collecting items for the exhibition.

<i>Signed:</i>
<i>Date:</i>

Artists are encouraged to arrange their own insurance. While care is taken, ESBA and its members accept no responsibility for loss or damage however caused.

Please return this form to: Bill Phillips, Mullion House, Coupar Angus Road, Blairgowrie, Perthshire, PH10 6JZ. email: [doctron@btinternet.com](mailto:doctron@btinternet.com)